

## **RECORD OF DELEGATED DECISION (OFFICER)**

<b>1. Decision Reference No.</b>	<b>CEX412</b>
<b>2. Name/Title of Officer</b>	<b>Lydia Rusling Director of Place and Prosperity</b>
<b>3. Email address of Officer</b>	<a href="mailto:lrusling@melton.gov.uk">lrusling@melton.gov.uk</a>
<b>4. Title / Subject Matter:</b>	<b>Agreement for provision of Inward Investment Services</b>
<b>5. Type of Decision:</b>	<b>Public</b>
<b>6. Key Decision?</b>	<b>Yes</b>
<b>7. Decision Taken:</b>  1. To enter into an agreement with Leicester City Council for the provision of inward investment services in line with the agreed service specification (exempt).	
<b>8. Reasons for Decision:</b>  Following significant consultation with partners and stakeholders during the development of the Councils UKSPF investment Plan Inward Investment was highlighted as a key priority for the area. Following the successful submission and confirmation the plan had been submitted by Government the council has begun to look at how we can work with partners to begin to deliver Inward Investment Activity into the Borough. Following a recruitment process to try and secure an officer role to support the delivery of this the Council was unsuccessful in finding a candidate with the required experience and skills to deliver this agenda.  Due to this, the Council has explored other options for delivery and following confirmation from the City Council has determined the most effective way of delivering these services is to outsource this work to Leicester City Council's inward investment team. The services being delivered are those identified as key by Melton Borough council and will provide a coordinated inward investment approach for Melton provided through experienced professionals with an experience of Melton as well as a history of working successfully with the council to deliver positive outcomes.	
<b>9. Authority / Legal Power:</b>  Approval received from Cabinet on the 8 March 2023:  'Delegates Authority to Director for Growth and Regeneration, in consultation with the Portfolio Holder for Growth and Prosperity, to authorise spend and undertake decisions, approvals and	

awards of contract that ensure continued delivery of the UKSPF programme in line with the investment plan. This is to include, not only council led projects, but also where funding needs to be released for delivery by a third party (via grants, commissioning, procurement of services etc)'

**10. Background  
Papers attached?**

**Exempt document**

**11. Alternative options available / rejected:**

1. Use existing resource within the team: the team does not currently have the capacity to deliver this initiative. This would require a refocus of resources away from other UKSPF intervention so is not considered a viable option
2. Recruit: this option was attempted but was not successful.

**12. Implications:**

<b>Legal</b>	<p>The Council has the power to enter into contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1).</p> <p>The Local Government Act 1972 requires the Council to have regulations for how it enters into contracts. In addition to complying with all relevant UK and EU legislation every contract entered into on behalf of the Council must also comply with the Council's Contract Procedure Rules and the Council's Financial Regulations</p> <p>Either a services agreement will need to be signed with the provider for the provision of the services identified entered into pursuant to the Local Government (Goods and Services) Act 1970, or a Section 113 Agreement pursuant to the Local Government Act 1972.</p> <p>[Legal Approval – 10 April 2024]</p>
<b>Finance</b>	<p>The cost would be £95,000 for the delivery of the contract in its entirety. This is wholly funded through the UKSPF and was allocated within the original UKSPF investment plan.</p> <p>Procurement – it has been confirmed that a direct award for procurement of these services is acceptable due to the exemption allowing local authorities to contract with other local authorities for delivery of services on their behalf.</p> <p>[Director for Corporate Services - 21 February 2024]</p>
<b>HR</b>	<p>There are no implications for HR as a result of this decision. As outlined above, recruitment to this post has been unsuccessful.</p> <p>[HR &amp; Communications Approval – 26 February 2024]</p>

**13. APPROVAL/SIGN OFF (Do not complete until all implications signed off at Section 12)**

<b>Signature of Decision Maker with authority to sign:</b>	Email approval received <b>Lydia Rusling</b> <b>Director of Place and Prosperity</b>
<b>Consultation with:</b>	Email notification received <b>Councillor Pip Allnatt</b> <b>Portfolio Holder for Housing, Leisure and Landlord Services (including UKSPF Lead)</b>
<b>Date:</b>	<b>18 March 2025</b>

#### **14. Exempt or Confidential Background Information:**

The decision will be published in its entirety unless it contains exempt information as described in Section 1.4 of the [Council's Access to Information Rules](#)

Use this section to include any exempt or confidential information that should not be published or placed on the Council's website but is needed to support the decision. The information in this section will only be shared within the Authority as appropriate.

Exempt document providing overview of services